

**REGULAR TERM
REGULAR SESSION
JANUARY 28, 2025**

On this the 28th day of January, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from January 14, 2025 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the minutes with addition to wording added to agenda item 11 regarding the disposal list. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY 2025 Budget, and take any necessary action.

There were none.

Consider solicitation Request for Proposals (RFP) for a Bank Depository Service Contract, and take any necessary action

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve solicitation of Request for Proposals (RFP) for a Bank Depository Service Contract. Motion carried.

Consider Agreement to use of fairgrounds for the Larry Horton Memorial Foundation, Inc. BBQ Cook-off on August 13-18, 2025, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve Agreement to use of fairgrounds for the Larry Horton Memorial Foundation, Inc. BBQ Cook-off on August 13-18, 2025. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider live Nativity at the Courthouse on December 2025, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the live Nativity at the Courthouse on December 2025 with further discussion regarding date and the specific location on courthouse lawn. Motion carried.

Consider proposals for General Contractor for the Services Building Remodel Project, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Martin, to approve proposal for General Contractor for the Services Building Remodel Project with BLS Construction. Motion carried.

Clerk's Note: A copy of the proposal on file among exhibits of Commissioners' Court.

Discuss and consider Procurement Card for Maintenance Supervisor, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve Procurement and fuel Card for Maintenance Supervisor. Motion carried.

Consider application and resolution for the State and Local Cybersecurity Grant Program, including 20% required match, though the Office of the Governor, and take any necessary action.

Agenda item passed.

Receive unaudited financial statements as of and for the three months ending December 31, 2024.

A motion was made by Comm. Karl, seconded by Comm. Martin, to receive the unaudited financial statements as of and for the three months ending December 31, 2024. Motion carried.
Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

Consider request to extend vacation hours, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the request from Bryan Martin to extend vacation hours until April 30th, 2025. Motion carried.
Clerk's Note: A copy of the request on file among exhibits of Commissioners' Court.

Receive the Jackson County Transfer Station and Recycling Center annual review and Texas Municipal Solid Waste (MSW) Annual Report for the year ended August 31, 2024.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel to receive the Jackson County Transfer Station and Recycling Center annual review and Texas Municipal Solid Waste (MSW) Annual Report for the year ended August 31, 2024. Motion carried.
Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

Receive and accept the revised Tax Collector bond payable to the Texas Governor for state motor vehicle tax and registration collections.

A motion was made by Judge Sklar, and seconded by Comm. Karl to receive and accept the revised Tax Collector bond payable to the Texas Governor for state motor vehicle tax and registration collections. Motion carried.

Consider Treasurers' Report for month of December, and take any necessary action.

Mary Horton, Treasurer, submitted the Treasurer's Report for the month of December to the Court.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the Treasurer's report. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were no court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to pay the County and Precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL CHANGES**

January 28, 2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Gonzalez, Alecia	District Clerk	Re-eval of position	\$20.76	\$21.30	02/15/2025
Fowler, Alecia	Library	Part time	\$0.00	\$10.25	02/10/2025

January 28, 2025

Consider Appraisal and Collection Technologies, L.L.C. (ACT) Hosting Service Agreement with Tax Office, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the Appraisal and Collection Technologies, L.L.C. (ACT) Hosting Service Agreement with Tax Office. Motion carried.

Consider Memorandum of Understanding for Operation of the Crossroads Task Force (CRTF), and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the Memorandum of Understanding for Operation of the Crossroads Task Force (CRTF) and authorize the Sheriff to sign. Motion carried.

Receive various county reports, news and information.

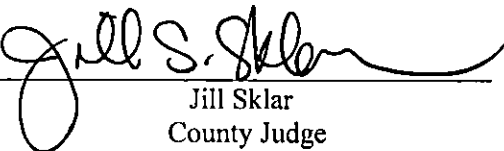
Ganado Football parade and ceremony on February 9th, 2025
Sheriff Booné updated the Court on several recent events/calls during the weekend.

ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 9:35 a.m.


Meeting **ADJOURNED**

APPROVED this the 11th day of February 2025.



Jill Sklar
County Judge

ATTEST:



Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

January 28, 2025